

Trail Care

2013 Volunteer Job Descriptions

Position Titles	Trail Care Volunteer and Trail Care Crew Leader
Immediate Supervisor	Chris Lalonde, Communications Coordinator
Trail Care Program Description	This program functions as a partnership between the Calgary Mountain Bike Alliance, Fish Creek Provincial Park and the Friends of Fish Creek. The main focus of the Trail Care program is to reduce the impact of trail users on the park's environment, which is achieved in 3 major ways: sustainable trail design and maintenance, closure of trails and public education. Volunteers are needed as helpers and Crew Leaders. Outings take place approximately once per month.
Desired Outcomes	A sustainable park environment and an exciting network of trails for all park users.
Role & Responsibilities	<ul style="list-style-type: none"> • listen and follow safety instructions, mandatory participation in safety orientation • wear safety equipment when necessary and use tools in a safe manner • work as part of a team and work individually • learn and be a steward for environmental protection and sustainable trail design • inform Crew Leader of any emergencies or concerns <p><u>Crew Leader:</u></p> <ul style="list-style-type: none"> • conduct safety orientation • make sure participants are safe at all times and use tools properly • ensure all waivers and paperwork are completed before commencing trail work • inventory of trail tools before and after trail day • make sure that participants have sufficient water and nutrition • monitor participants for overall health and other concerns • set example for proper trail design and use sustainable practices • mentor participants during and after trail building activity • meet and liaison between CMBA and other stakeholder groups
Desired Qualifications	<ul style="list-style-type: none"> • Current Alberta Parks Volunteer Agreement • ability to walk short to medium distance over uneven terrain • teamwork skills and focus on safety • Standard First-Aid certification would be an asset, training may be provided if necessary <p><u>Qualifications for Crew Leader:</u></p> <ul style="list-style-type: none"> • Current Alberta Parks Volunteer Agreement • ability to walk short to medium distance over uneven terrain • teamwork skills and focus on safety • leadership focus • effective communication skills • problem-solving experience • experience talking to groups (groups from 2 to 30 people)
Time Commitment	<ul style="list-style-type: none"> • 2 to 5 hours on specified days, approx. once per month, usually during summer season
Training Required and Provided	<ul style="list-style-type: none"> • training is provided on-the-job at every trail day session • trail building workshop is recommended <p><u>Crew Leader:</u></p> <ul style="list-style-type: none"> • attendance at a minimum of 3 to 5 trail days • trail building workshop required • work with CMBA representatives
Reporting	Volunteers report to Crew Leader and Crew Leader reports to Program Coordinator
Evaluation	As the season progresses, trail sustainability and functionality will be appraised by the Friends, park staff and the CMBA. Volunteers will also get the chance to provide their feedback on this program.
Revised March 20, 2013	