



Social Enterprise In Fish Creek Provincial Park



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Friends of Fish Creek Social Enterprise: Programs That Add Value to the Community

The Friends of Fish Creek Provincial Park Society (FoFC) offers programs that connect visitors with nature and the cultural/historical resources in Fish Creek Provincial Park. By implementing these **Social Enterprise** programs, we actively engage the community while generating funds that support our ongoing education and stewardship initiatives. These programs are essential to the long-term financial sustainability of FoFC, providing an important source of unrestricted funds and reducing our reliance on unpredictable grants.

Programs will be planned and implemented by FoFC but facilitated by partnering individuals/organizations/businesses. By providing a beautiful venue, program coordination/promotion and supportive volunteers, we enable instructors to focus on the delivery of high-quality public programs. Program participants will be reminded of these partnerships and can feel proud that they are directly supporting the sustainability of Fish Creek Provincial Park.

Instructors must choose one of the following roles, each accompanied by different forms of benefits and compensation. Please choose the one that best suits you.

	Volunteer	Sponsor	Donor	Contractor
Role Description	Donation of time/expertise with no expectation of compensation	Involvement for personal business promotion	Time/expertise are considered In-kind donations	Time/expertise provided for a percentage of program profits
Tax receipt provided	No	No	Yes (see below for "Compensation")	No
FoFC Instructor and program promotion (website, social and print media)	Yes	Yes	Yes	Yes
Responsibilities	Complete FoFC Volunteer Agreement	Complete Social Enterprise Contract	Complete Social Enterprise Contract	Complete Social Enterprise Contract
	Awareness/fulfillment of position Job Description requirements	Awareness/fulfillment of position Job Description requirements	Awareness/fulfillment of position Job Description requirements	Awareness/fulfillment of position Job Description requirements
Compensation	Invitation to volunteer appreciation events FoFC newsletter	In-kind benefits via promotion of your work or business (ie FoFC website, social media, print media, events) FoFC newsletter	Monetary compensation up to \$50/hour maximum (with the agreement that funds will be donated back to FoFC in exchange for income tax receipt) FoFC newsletter	Max 20% percentage of program profits, shared if more than one Contractor is involved. FoFC newsletter
Liability Insurance	Volunteers are covered by FoFC insurance	All Sponsors, Donors and Contractors must either hold their own liability insurance when acting as an agent for the FoFC or sign an organizational waiver.		
Can you promote your business during the program and/or make sales in Fish Creek Provincial Park?	No promotion No sales	May hand out promotional business materials No sales	No promotion No sales	No promotion No sales

**Friends of Fish Creek Provincial Park Society
Social Enterprise Client Agreement**

This AGREEMENT is dated and in effect as of _____, **2020** between Friends of Fish Creek, hereafter referred to as "*Client*" and _____, hereafter referred to as "*Leader*". This Agreement is with respect to social enterprise programming (tours, wellness activities, etc.), hereafter referred to as the "*Work*."

As a major deliverable for the Client, the Work referred to herein involves:

CONFIDENTIALITY: The Client and Leader may disclose confidential information one to the other to facilitate work under this Agreement. Such information shall be identified in writing at the time of its transmittal, and shall be safeguarded and not disclosed to any third parties.

RESPONSIBILITIES OF THE CLIENT, The Friends of Fish Creek Provincial Park Society :

- Promote the program through FOFC website, social, and print media
- Coordinate program registration and fee collection
- Assist with program logistics (meeting place, location, route, park features, etc.)
- Provide an experienced volunteer to accompany Instructor during program(s)

RESPONSIBILITIES OF THE LEADER, _____:

- Choose role (Volunteer, Sponsor, Donor or Contractor): _____
- Type of program: (ex. Yoga, Tours, Art etc.) _____
- Carry credentials in your field
- Provide 100-word bio to be used on FoFC website/print and social media (for sponsor only, please submit your logo and website information as well).
- Provide necessary documents specific to role to the Client 60 days prior to program(s)
- Set date(s) for program(s) in conjunction with the Client at least 60 days prior to program(s)
- Complete Concept Review for Programs document and submit to the Client at least 60 days prior to program(s)
- Lead safe, high-quality program(s) as planned for the public on the previously arranged date(s)
- Attend volunteer training session(s) associated with your program (not mandatory, but highly recommended)
- Provide a copy of your business insurance documents (if applicable) or sign Friends' Contractor Indemnity Form.

BUDGET: For the purchase of program supplies, the Leader will submit an email to the Client 60 days prior to the program for expense approval. The Client may purchase items on the Leader's behalf or ask the Leader to purchase and submit an expense report for reimbursement.

MEETING DATES: The Leader and Client have agreed to the following meeting dates:

Phone or in-person meeting to finalize program details: _____

Program date(s): _____

Post-program follow-up: _____

TERMINATION: Prior to termination of this agreement, the Leader will contact the Client. Following consultation with the Client, either party may terminate this Agreement by giving seven days written notice to the other party. The Client and Leader are independent parties and nothing in this Agreement shall constitute either party as the employer, principal or partner of or joint venture with the other party. Neither the Client nor Leader has any authority to assume or create any obligation or liability, either expressed or implied, on behalf of the other.

Client Name & Signature _____ Date: _____

Leader Signature: _____ Date: _____