



## Day Camp Leader

**Employment Type:** Full-time, seasonal contract, 37.5 hours per week (Monday - Friday, June 22 – August 28 2026)

**Wage:** \$20.00/hour

**Location:** Position is located at the Fish Creek Environmental Learning Centre (Shannon Terrace), 15931 Woodpath Rd SW, Calgary, T2W 5R6

**Reporting to:** Education & Outreach Coordinator

### The Opportunity

Reporting to the Education & Outreach Coordinator, the day camp leader will take on a leadership role in the pilot year of the Fish Creek Day Camp. The Day camp leader will be responsible for daily supervision of up to 20 campers per day (supported by other staff and volunteers), along with leading them through nature-based activities designed to foster an understanding and appreciation of conservation and stewardship.

### About the Friends

The Friends of Fish Creek Provincial Park Society was established in 1992 and incorporated as a charitable organization in 1993. Located in Fish Creek Provincial Park, the Friends promotes positive outcomes for one of Canada's largest urban parks by focusing primarily on resource management, research, and community development. We maximize environmental and social benefits by designing opportunities to improve quality of life and empower people to conserve a truly unique naturalized area. Fish Creek Provincial Park is bordered by seven constituencies encompassing over 350,000 Calgarians and is visited by an estimated 3 million people annually.

**Our vision:** A sustainable Fish Creek Provincial Park that improves the quality of life for present and future generations.

**Our mission:** To engage the community through activities and awareness to conserve a truly unique naturalized urban park.

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Friends of Fish Creek Provincial Park Society  
Charitable Registration #891199747 RR0001

Phone: (403) 238-3841

P.O. Box 2780 Station M, Calgary, T2P 2M7

[www.friendsoffishcreek.org](http://www.friendsoffishcreek.org)



## **Key Responsibilities**

### ADMINISTRATION

- Record hours daily through the organization's "OfficeTime" program
- Maintain camper attendance and incident reports

### PROGRAM DELIVERY

- Lead nature-based day camp activities including hikes, games, crafts, and educational sessions
- Supervise camper groups and ensure safety at all times
- Implement daily schedules and adapt plans for weather or emergencies
- Support before and after care programming when scheduled
- Other duties as required.

### COMMUNITY ENGAGEMENT

- Act as a Friends ambassador, modeling respect and environmental stewardship
- Communicate effectively with parents during drop-off and pick-up
- Encourage positive camper behavior and resolve conflicts constructively

### SAFETY & EMERGENCY RESPONSE

- Follow all emergency protocols including Code Adam and wildlife safety procedures
- Administer first aid when required and report incidents promptly

Other duties as required.

## **Qualifications:**

### REQUIREMENTS

- At least 1 year's experience in an Undergraduate degree or equivalent program majoring in Education, Science Communications, or other related field, or equivalent work experience in an education setting
- At least 1 years' experience in delivering outdoor education programming
- Excellent written and verbal communication skills
- Experience leading groups of children 12 and below in an outdoor setting
- Ability to work both independently and collaboratively as needed

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#### REQUIREMENTS (continued)

- Excellent time management, prioritization and multi-tasking skills
- Outgoing individual, comfortable in communicating and interacting with people of all ages
- Passionate about providing outdoor education to a wide variety of audiences
- Standard First Aid and CPR Level C
- Must have a valid driver's license and access to a reliable vehicle, as you will be working in various parts of Fish Creek Provincial Park
- If hired, you will be required to obtain a Police Information check with Vulnerable Sector Check before starting your role
- To be eligible for funding, all applicants must be Canadian Citizens or Permanent Residents of Canada between ages 15-30.

#### ASSETS

- Working knowledge of a second language (other than English)
- General knowledge of Fish Creek Provincial Park
- Understanding of Alberta native plants and/or wildlife
- Experience working with new Canadians, low-income families, and/or indigenous youth

#### **Applications:**

Please submit a resume and cover letter to Sarah Wutzke, Education/Outreach Coordinator ([hr@friendsoffishcreek.org](mailto:hr@friendsoffishcreek.org)) by 11:59 pm on Sunday, April 5, 2026. Please be sure to reference the job title in the subject line of your email.

For more information about the Friends of Fish Creek Provincial Park Society, please visit our website at [www.friendsoffishcreek.org](http://www.friendsoffishcreek.org).